

## WEST HANNINGFIELD PARISH COUNCIL

|                                                                                     | Year ending    |                | Notes and guidance                                                                                                                                                                                      |
|-------------------------------------------------------------------------------------|----------------|----------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|                                                                                     | 31 March 2019  | 31 March 2020  |                                                                                                                                                                                                         |
| 1. Balances brought forward                                                         | 17,344         | 11,572         | Please round all figures to nearest £1. Do not leave any boxes blank and report £0 or Nil balances. All figures must agree to underlying financial records.                                             |
| 2. (+) Precept or Rates and Levies                                                  | 16,835         | 23,300         | Total balances and reserves at the beginning of the year as recorded in the financial records. Value must agree to Box 7 of previous year.                                                              |
| 3. (+) Total other receipts                                                         | 6,368          | 5,920          | Total amount of precept (or for IDBs rates and levies) received or receivable in the year. Exclude any grants received.                                                                                 |
| 4. (-) Staff costs                                                                  | 8,281          | 8,083          | Total income or receipts as recorded in the cashbook less the precept or rates/levies received (line 2). Include any grants received.                                                                   |
| 5. (-) Loan interest/capital repayments                                             | 0              | 0              | Total expenditure or payments made to and on behalf of all employees. Include gross salaries and wages, employers NI contributions, employers pension contributions, gratuities and severance payments. |
| 6. (-) All other payments                                                           | 20,694         | 16,715         | Total expenditure or payments of capital and interest made during the year on the authority's borrowings (if any).                                                                                      |
| 7. (=) Balances carried forward                                                     | 11,572         | 15,994         | Total expenditure or payments as recorded in the cashbook less staff costs (line 4) and loan interest/capital repayments (line 5).                                                                      |
| 8. Total value of cash and short term investments                                   | 11,572 0<br>KK | 15,994 0<br>KK | Total balances and reserves at the end of the year. Must equal (1+2+3) - (4+5+6).                                                                                                                       |
| 9. Total fixed assets plus long term investments and assets                         | 57,783         | 77,825         | The sum of all current and deposit bank accounts, cash holdings and short term investments held as at 31 March - To agree with bank reconciliation.                                                     |
| 10. Total borrowings                                                                | 0<br>KK        | 0<br>KK        | The value of all the property the authority owns - it is made up of all its fixed assets and long term investments as at 31 March.                                                                      |
| 11. (For Local Councils Only) Disclosure note re Trust funds (including charitable) | Yes            | No             | The Council, as a body corporate, acts as sole trustee for and is responsible for managing Trust funds or assets.                                                                                       |
|                                                                                     |                | ✓              | N.B. The figures in the accounting statements above do not include any Trust transactions.                                                                                                              |

I certify that for the year ended 31 March 2020 the Accounting Statements in this Annual Governance and Accountability Return have been prepared on either a receipts and payments or income and expenditure basis following the guidance in Governance and Accountability for Smaller Authorities - a Practitioners' Guide to Proper Practices and present fairly the financial position of this authority.

Signed by Responsible Financial Officer before being presented to the authority for approval

15 7 2020

I confirm that these Accounting Statements were approved by this authority on this date:

15 7 2020

as recorded in minute reference:

79/20 h)

Signed by Chairman of the meeting where the Accounting Statements were approved