MINUTES of an ordinary Parish Council Meeting
13th October 2025 at 7.30pm
Meeting held at South Hanningfield Village Hall

Present:
Cllr T Alexander Cllr P Scanes Cllr L Darg
Cllr P Galley *(taking the minutes in the absence of the Proper Officer)*
Cllr H Holman Cllr P Brand

The stand-in Chairman (Cllr Brand) requested all mobile phones to be switched to silent or switched off.

Cllr Galley declared he would record the meeting, for the purpose of taking the meeting notes.

**142/25 – Apologies for Absence**
It was agreed to accept apologies for absence from the Chair, Cllr Jones & the Clerk, Lucy White.

**143/25 – Declarations of Interest**
Nothing was declared.

**144/25 – Admission of the Public**
All business was to be conducted in public.

**145/25 – Public Forum**
No members of public were present.

**146/25 – Approval of Minutes**
No resolutions could be made as the proper officer was not present.

**147/25 – Report from Essex County Council**
Cllr Dobson was not present to report.

**148/25 – Report from Chelmsford City Council**
Cllr Dobson was not present to report.

**149/25 – Planning**
The following applications were discussed and comments agreed.

Removal of condition 2 to approved planning application 23/01741/FUL (Replacement dwelling with widening of access) Addition of 2No. lantern rooflights to rear flat roofs, as well as 2No. Velux rooflights to front hipped roof over lounge and first floor window to side extension to be obscure glazed fixed non-opening
Applegate House Church Lane West Hanningfield Chelmsford Essex CM2 8XD
Ref. No: 23/01741/S73

- *Cllrs Comment: The council does not support this application.*
- *<u>Cllrs Further Action</u>: Request Clerk to comment on the planning portal*

Proposed new front boundary treatments with proposed new vehicle entrance gates and new pedestrian gate with brick piers and associated soft landscaping (hedgerows)
Applegate House Church Lane West Hanningfield Chelmsford Essex CM2 8XD
Ref. No: 25/01321/FUL

- *Cllrs Comment: No comment*

LOCATION: Land North West Of Doylands Farm Helmons Lane West Hanningfield, Chelmsford
APPELLANT: Mr John Cooper
PROPOSAL: Erection of Stables for Equestrian Use with Associated Hardstanding for Vehicular Access
APP'N REFERENCE: 25/00113/FUL
APPEAL REF: APP/W1525/W/25/3372796

- *Cllrs Comment: Refer to previous comments made by WHPC*
- *Cllrs Further Action: Request Clerk to re-issue/reiterate these comments for the Appeal hearing.*

**150/25 – Finance**
No comment could be made as the proper officer was not present.

**151/25 – Play Area Development Working Group**
Cllr Scanes reported that the New Play equipment has been installed, and the works have finished.

Cllr Scanes highlighted the importance of a report that needs to be raised for the National Lottery to support the funding received. This report needs to be advertised in the local newsletter/press, as part of the funding criteria.
Request for the Clerk, Lucy White to prepare this press release in readiness.

It was noted that a couple of Cllrs had received multiple positive feedback from residents and users of the new play equipment.
Cllrs thanked Cllr Scanes for all his time and effort regarding this project which is very much appreciated.

**152/25 – Village Hall & Recreation Ground / Play Area Lease**
Cllr Scanes had nothing to comment, and said this matter is being handled by the Clerk, Lucy White who is better placed to report.

**154/25 – Assets of Community Value**
Cllr Brand advised that The Three Compasses application is underway and he will report fully during the November 2025 Parish Council Meeting.

**155/25 – Chess Homeless, Stock Road**
Cllrs would like Sue Dobson to investigate the best avenues of commination for Chess and for her suggestions of best way to pass on our thoughts and concerns.

**156/25 – Members Invited to Share Any Other Business (NO RESOLUTIONS)**
No other business

At 20:01 hrs the meeting was closed.