

Bank reconciliation

This reconciliation should include **all** bank and building society accounts, including short term investment accounts. It **must** agree with the column headed "Year ending 31 March 2025" in Section 2 of the AGAR – and will also agree to Box 7 where the accounts are prepared on a credit and payments basis. Please complete the highlighted boxes, remembering that unpresented cheques should be entered as negative numbers.

Name of smaller authority:

West Hanningfield Parish Council

County area (local councils and parish meetings only):

Essex

Financial year ending 31 March 2025

Prepared by (Name and Role):

Miss Lucy White - Clerk & RFO

Date:

31/03/2025

	£	£
Balance per bank statements as at 31/03/25:		
Unity Account No 20367435	31,027.44	31,027.44
Petty cash float (if applicable)		-
Less: any unpresented cheques as at 31/03/25 (enter these as negative numbers)		
None	0.00	-
Add: any un-banked cash as at 31/03/25		
None	-	-
Net balances as at 31/03/25 (Box 8)		31,027.44