WEST HANNINGFIELD PARISH COUNCIL

LOCAL COUNCIL AWARD SCHEME BRONZE

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AGENDA

EXTRAORDINARY MEETING OF THE PARISH COUNCIL (CO-OPTION)
12TH JANUARY 2026
SOUTH HANNINGFIELD VILLAGE HALL - SMALL HALL

7.15pm

Councillors: You are hereby summoned to attend an Extraordinary Meeting of the Parish Council to be held at South Hanningfield Village Hall on the 12th January 2026 at 7.15pm to transact the business detailed below.

Members of the Public: In accordance with the Public Bodies (Admission to Meetings) Act 1960, members of the public wishing to address the Council have the opportunity to do so during the Public Forum. However, the public may be excluded whenever publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

Lucy White – Clerk
8th December 2025

AGENDA

Before the start of business, the Chairman will remind attendees to turn off or silence mobile phones, and will ask that anyone intending to record or broadcast the meeting declare this at the outset. This is to ensure transparency and to allow members of the public the opportunity to avoid being filmed or recorded if they wish.

1/26 – Apologies for Absence
To receive and approve any apologies for absence.

2/26 – Declarations of Interest
At this point, all Members are to be reminded that they must disclose any interests they have in items of business on the meeting's agenda either at this point or during the agenda item. If not already done so, they are also obliged to notify the Monitoring Officer of the interest within 28 days of the meeting.

3/26 – Admission of the Public
In accordance with the Public Bodies (Admission to Meetings) Act 1960, Members to resolve whether to exclude members of the public from any part of the meeting.

4/26 – Public Forum
The Chairman will allow members of the public up to 15 minutes to raise matters relevant to the Parish, which may be answered immediately or referred to a future agenda. This period may be extended at the Chairman's discretion.

5/26 – Co-Option to the Parish Council
Members to consider an application for co-option and, if appropriate, resolve to co-opt a candidate to fill the vacancy.