



WEST HANNINGFIELD PARISH COUNCIL

Telephone: 07873 708275
Email: clerk@westhanningfield-pc.gov.uk
Website: www.westhanningfield-pc.gov.uk



AGENDA

ORDINARY PARISH COUNCIL MEETING

13th July 2026

SOUTH HANNINGFIELD VILLAGE HALL SMALL HALL

7.30pm

Councillors: You are hereby summoned to attend a Meeting of the Parish Council to be held at South Hanningfield Village Hall on the 13th July 2026 at 7.30 pm to transact the business detailed below.

Members of the Public: In accordance with The Public Bodies (Admissions to Meetings) Act 1960, members of the public wishing to address the Council have the opportunity to do so during the Public Forum. However, also in accordance with The Public Bodies (Admissions to Meetings) Act 1960, the public may be excluded whenever publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

Owen Hawkes – Clerk
8th July 2026

AGENDA

Before the start of business, the Chairman will remind attendees to turn off or silence mobile phones, and will ask that anyone intending to record or broadcast the meeting declare this at the outset. This is to ensure transparency and to allow members of the public the opportunity to avoid being filmed or recorded if they wish.

110/26 – Apologies for Absence

To receive and approve apologies for absence.

111/26 – Declarations of Interest

To receive any Disclosable Pecuniary Interests or other interests.

112/26 – Exclusion of the Press & Public

To consider, and if appropriate resolve, in accordance with the Public Bodies (Admission to Meetings) Act 1960, whether the public and press should be excluded from any part of the meeting due to the confidential nature of the business to be transacted.

113/26 – Public Forum

The Chairman to allow a maximum of 15 minutes for members of the public to address the Council (this may be extended at the discretion of the Chairman).

114/26 – Approval of Minutes

To approve the minutes of the meeting held on 8th June 2026.

115/26 – Planning

Members to consider and agree comments to be submitted to Chelmsford City Council in respect of the following planning applications:

26/00820/FUL	Riddens Croft, West Hanningfield Road West Hanningfield Chelmsford CM2 7SY Proposed part two storey, part single storey rear extension. Front porch extension with dormer window to front elevation.
26/00859/FUL	Gay Bowers Farm, Bakers Lane West Hanningfield Chelmsford CM2 8LD Single storey side/rear extension
26/05128/TPO	Land West Of Elm Bank, Blind Lane West Hanningfield Chelmsford Essex Single storey side/rear extension

116/26 – Finance

To approve payments below and note VAT

Expenditure:

05/06/2026	HMRC	PAYE	Confidential
15/06/2026	Sue Lees Consultancy	Domain Renewal	£150.00
15/06/2026	Sue Lees Consultancy	Website Amendments	£20.00
15/06/2026	Sue Lees Consultancy	Hosting Space	£160.00
15/06/2026	Sue Lees Consultancy	Maintenance	£50.00
15/06/2026	Top to Toe	Inspections (Play & Defib)	£70.00
15/06/2026	RCCE	Membership Fee	£85.80
15/06/2026	Play Safety Ltd	Annual Inspection - Play	£252.00
15/06/2026	S-Type Security	Security 01/03 - 31/03/26	£546.00
15/06/2026	S-Type Security	Security 01/04 - 30/04/26	£588.00
15/06/2026	S-Type Security	Security 01/05 - 31/05/26	£546.00
17/06/2026	Nest	Clerk's Pension	Confidential
23/06/2026	O2	Telephone	£17.50
30/06/2026	Unity Trust Bank	Service Charge	£7.00

VAT Totals: £336.30

Income:

19/06/2026 Chelmsford City Council CIL (Pippens Place) £2,526.69

Members to approve the bank reconciliation to 8th July 2026.

117/26 – Public Health and Environmental Matters

Members to note and discuss the Oak Processionary Moth (OPM) monitoring and outbreak prevention measures in the parish.

118/26 – Local Transport and Infrastructure

Members to note the notification from Passenger Transport regarding changes to local bus service routes and to consider any council response if required.

119/26 – Village Car Park Lease

Members to consider recent correspondence from the village hall trustees regarding the village car park lease agreement and discuss any implications for the Parish Council.

120/26 – Local Matters and Infrastructure: Pothole and Safety Concerns

Members to discuss safety concerns regarding pothole/s at Link House Farm bend. Several incidents have been reported by residents, including vehicles becoming stuck and unable to pass each other. Members to consider formally raising this matter with Essex Highways via the Clerk to prioritise repairs and improve road safety.

-

121/26 – Middlemead: Antisocial Behaviour and Security Concerns

Members to discuss ongoing antisocial behaviour incidents at Fisherman's Car Park on Middlemead. Recent reports indicate numerous incidents including racing, drone use, reservoir intrusions, and disturbances late into the evening with significant resource demands on S-Type Security. Members to consider:

- (1) additional funding for enhanced S-Type Security patrols;
- (2) progress on CCTV installation as previously discussed;
- (3) whether formal liaison meetings with Essex & Suffolk Water, Chelmsford Environmental Health, local police, and Highways Agency are required;
- (4) possibilities for sustainable prevention measures.

122/26 – Assets of Community Value

To consider and, if thought fit, resolve that West Hanningfield Parish Council supports the nomination of The Three Compasses as an Asset of Community Value. Request an update regarding progress on this item.

123/26 – Members Invited to Share Any Other Business (NO RESOLUTIONS)