



WEST HANNINGFIELD PARISH COUNCIL

Telephone: 07873 708275
Email: clerk@westhanningfield-pc.gov.uk
Website: www.westhanningfield-pc.gov.uk



Minutes of the Parish Council Meeting held on 13 July 2026

Note regarding the availability of the minutes

The Parish Council meeting was held on 13 July 2026. The Clerk in post at that time was responsible for preparing the minutes of the meeting.

The minutes were not produced following the meeting and were not subsequently provided to the Parish Council.

Following the departure of the Clerk in post at that time, the undersigned returned to cover the Clerk's duties on a reduced-hours basis. The notes and other records relating to the 13 July meeting were not provided to the undersigned as part of the handover and, consequently, the minutes could not be prepared from those records.

The minutes of the meeting held on 13 July 2026 are therefore not available for approval by the Parish Council.

This note is placed on the Council's records to explain why the minutes of the meeting are unavailable.

Lucy White

Clerk to West Hanningfield Parish Council